



## 2012-2013 Admissions Checklist

- Completed general application
- Non-refundable application fee of \$150.00, or \$300 per family-due at time of application submission
- Copy of Birth Certificate with State Seal (Mother's copy not acceptable)
- Immunization record (REMINDER: Students may not begin school until current Tennessee Immunization Record or Religious Exemption letter is received.)
- Copy of last year's final report card (2010-2011), plus current year's grades (2011-2012)
- Copy of most recent standardized achievement test scores
- Applicant's handwritten paragraph received with application (Grades 6, 7, 8 & 9)
- Completed Pastoral Reference form (1 per family)
- Completed Teacher Reference form (Grades K-9)
- Admissions testing by appointment (Grades K-9) Prospective student will be notified by Admissions to schedule appointment.  
Date/Time Scheduled: \_\_\_\_\_
- GCA Tour Date/Time: \_\_\_\_\_  GCA Shadow Date/Time: \_\_\_\_\_
- Student Interview by appointment (Grades 6, 7, 8 & 9)  
Prospective student will be notified by Admissions to schedule appointment.  
Date/Time Scheduled: \_\_\_\_\_
- Parent Interview with Board Member (All Applicants) Parent interview will be notified by Admissions Office regarding date and time.  
Date/Time Scheduled: \_\_\_\_\_
- Medical Release form  Permission form
- After School Care Program form

*Grace Christian Academy admits students of all races, color, nationality, gender and ethnic origin.*

Upon completion of required interviews, tuition contracts will be offered to parents. Remember applicants will be considered **ACTIVE students when the signed contract is returned.**